SPECIAL NEEDS CHECK LIST

We want all our customers to enjoy completely successful travel arrangements. This checklist must be completed for any customer who has a medical condition or disability requiring special travel, accommodation or dietary arrangements. This information will be used to check the suitability of your booked travel plans to the best of our ability and make the appropriate arrangements for the customer.
When completed please return by post, fax or you can scan and then email to:
HOLIDAYS 4U, 4 Gordon Mews, Gordon Close, Portslade, BN41 1HU
Fax: 0844 415 0464 Email: admin@h4u.co.uk

INFORMATION CHECKLIST			
LEAD NAME		CUSTOMER NAME	
DEP.DATE		BOOKING REF	

A. GENERAL INFORMATION
1. What is the medical term for your disability/special need?

B. MOBILITY			
	Tick as appropriate	YES	NO
1. Do you have any mobility difficulty? (If no move to Section C - Flight)			
2. Can you walk on your own with without assistance ?			
3. Can you walk up/down the aircraft steps?			
4. Are you taking your own wheelchair?			
4a Is it collapsible?			
4b It it battery operated? If Yes complete 4c			
4c Is it Dry Cell or Wet Cell?		WET	DRY
5. Do you need to borrow a wheelchair to/from the aircraft?			
6. Can you board and leave a standard coach without additional assistance, other than from your travelling companion?			
7. Do you need a taxi transfer from the airport to your accommodation and return?			

8. What are the dimensions & weight of your wheelchair?							
OPEN	Width		Height		Depth		WEIGHT (IN KG)
CLOSED	Width		Height		Depth		

C. FLIGHT			
	Tick as appropriate	YES	NO
1. Is it best for you to sit adjacent or close to the toilet?			
2. Is it best for you to have an aisle seat?			
3. Will you be taking medication during the flight?			
4. Are you taking any medical equipment?			
5. Are you asthmatic or do you have any breathing difficulties?			

D. ACCOMMODATION (You can ignore this section if you are a flight only/Aegean Flights customer).			
1. Can you walk up/down stairs?			
2. Do you prefer a low floor room?			
3. Do you prefer a room near the lift?			
4. Do you need medication stored in a fridge?			

The above information will be used to try to meet your special needs. It is however important to remember that special needs cannot be guaranteed as we do not have full control over the aircraft or any accommodation you may have booked.Please check that your holiday insurance policy adequately covers any pre-existing medical condition, and also covers any specialist equipment you may be taking.

I have checked the information given on this form and understand that there can be no guarantee that any special needs will be met.

Customers Signature:

Date: